

# CAMPUS EMERGENCY GUIDELINES



## LOCKDOWN

### Immediate Emergency Situation:

- Lock doors and windows
- Shut all blinds
- Turn out lights
- Silence phones
- Barricade the door



## PERSON WITH A GUN

**If it's safe:** Get out

**If it's not safe:** Hide out (see lockdown instructions)

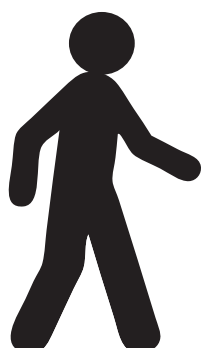
**Be prepared to:** Take out the intruder



## SHELTER-IN-PLACE

### Precautionary Measures:

- Go indoors
- Close doors and windows
- Turn off HVAC
- Seal gaps in doors and windows



## EVACUATION

**Stay calm...** take your keys and personal belongings with you  
**Exit** as a group to designated area  
**Wait** for further instructions... do NOT leave campus

## REPORTING AN EMERGENCY

Dial 9-1-1 or  
1-408-299-3233  
from your  
cell phone

Check WVM Alerts for initial emergency information, and check Facebook/Twitter for updates during the emergency

For more emergency guidelines, go to:  
[wvm.edu](http://wvm.edu)  
and click on  
“Emergency Info”



West Valley - Mission  
Community College District