



**West Valley - Mission**  
Community College District

**UNIFORM CONSTRUCTION COST ACCOUNTING; INFORMAL BIDDING  
PRE-QUALIFICATION APPLICATION  
(Public Contract Code §22030 et seq. for  
Projects Valued Between \$0 and \$175,000)**

**FOR THE 2016 CALENDAR YEAR**

**PRE-QUALIFICATION APPLICATION; INFORMAL BIDDING  
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING  
(Public Contract Code §22030 et seq. for Projects Valued Between \$0 and \$175,000)  
FOR THE 2016 CALENDAR YEAR**

The undersigned Applicant requests that West Valley Mission Community College District (“District”) pre-qualify the Applicant to bid on the District’s informally bid projects, as authorized by Public Contract Code §22030 et seq

**1. Applicant Information.** Complete the following to provide information about the Applicant.

Firm/Company Name	_____	
Physical Office Location	_____ (Address) _____ (City, State and Zip Code)	
Mailing Address (if different from physical office address)	_____ (Address) _____ (City, State and Zip Code)	
Applicant Contacts	_____ (Name) _____ (Phone) _____ (email) _____ (Fax)	_____ (Name) _____ (Phone) _____ (email) _____ (Fax)
Applicant California Contractors’ License	_____ (License No.)	_____ (Expiration Date)      _____ (Classifications)
Applicant DIR Registration	_____ (DIR Registration No.)      _____ (Expiration Date)	

**2. Pre-Qualification.** The Applicant requests to be pre-qualified for submitting proposals for the District’s informally bid projects in the classification(s) noted by the Applicant in Exhibit A (Pre-Qualification Classifications) attached to this Pre-Qualification Application.

**3. Applicant Annual Revenue.** Complete the following. If the Applicant is engaged in business enterprises other than construction, responses to the following are limited to the Applicant’s construction operations.

Calendar Year/ Fiscal Year	Annual Gross Revenue	Average Dollar Value of all Contracts	Dollar Value of Largest Contract
2013 (FY 2012/2013)			
2014 (FY 2013/2014)			
2015 (FY 2014/2015)			

**[CONTINUED NEXT PAGE]**

**4. Applicant Insurance and Bonding.** Complete the following for the Applicant's current General Liability Insurance, Workers Compensation Insurance and bonding capacity.

<p><b>General Liability Insurance</b></p>	<p>Insurer: _____                  Policy No. _____                  Broker _____                  _____                  (Liability Insurance Broker Contact Name)                  _____                  (Street Address)                  _____                  (City, State &amp; Zip Code)                  (____) _____ (____) _____                  Telephone Fax                  _____                  Email address</p>	<p><b>Coverage Limits:</b></p> <p>Per Occurrence:                  _____                  _ Dollars (\$_____)</p> <p>Aggregate:                  _____ Dollars                  (\$_____)</p>
<p><b>Bid, Performance and Labor &amp; Materials Payment Bonds</b></p>	<p>Surety: _____                  Surety Broker _____                  _____                  (Surety Broker Contact Name)                  _____                  (Street Address)                  _____                  (City, State &amp; Zip Code)                  (____) _____ (____) _____                  Telephone Fax                  _____                  (Email address)</p>	<p><b>Bonding Capacity:</b></p> <p>Maximum Per Project:                  _____                  _ Dollars (\$_____)</p> <p>Maximum All Projects                  _____                  _ Dollars (\$_____)</p>
<p><b>Workers Compensation Insurance</b></p>	<p>Insurer: _____                  Policy No. _____                  Broker _____                  _____                  (Broker Contact Name)                  _____                  (Street Address)                  _____                  (City, State &amp; Zip Code)                  (____) _____ (____) _____                  Telephone Fax                  _____                  (Email address)</p>	

**[CONTINUED NEXT PAGE]**

**5. Current Public Works Projects.** Complete the following to identify all public works construction projects for which the Applicant is under contract as of the date of submitting this Application. Duplicate this page as necessary to identify all of the Applicant's current public works projects.

Project Description	Owner and Owner Contact Information	Architect and Architect Contact Information	Contract Information
_____ -	_____ Owner Name _____ Owner Contact Person _____ Owner Contact Phone Number _____ Owner Contact email	_____ Architect Name _____ Architect Contact Person _____ Architect Contact Phone Number _____ Architect Contact email	_____ Applicant Contract Value _____ Applicant Scope of Work _____ Percentage Complete; Applicant Work _____ Percentage Complete; Overall Project
_____ -	_____ Owner Name _____ Owner Contact Person _____ Owner Contact Phone Number _____ Owner Contact email	_____ Architect Name _____ Architect Contact Person _____ Architect Contact Phone Number _____ Architect Contact email	_____ Applicant Contract Value _____ Applicant Scope of Work _____ Percentage Complete; Applicant Work _____ Percentage Complete; Overall Project
_____ -	_____ Owner Name _____ Owner Contact Person	_____ Architect Name _____ Architect Contact Person	_____ Applicant Contract Value _____ Applicant Scope of Work

	<hr/> Owner Contact Phone Number	<hr/> Architect Contact Phone Number	<hr/> Percentage Complete; Applicant Work
	<hr/> Owner Contact email	<hr/> Architect Contact email	<hr/> Percentage Complete; Overall Project

**6. Prior Public Works Projects.** Complete the following to identify all public works construction projects for which the Applicant completed in the five (5) years preceding the date of submitting this Application. Duplicate this page as necessary to identify **all** of the Applicant's public works projects completed in the preceding five (5) years:

Project Description	Owner and Owner Contact Information	Architect and Architect Contact Information	Contract Information
<p>_____</p> <p>—</p>	<p>_____</p> <p>Owner Name</p> <p>_____</p> <p>Owner Contact Person</p> <p>_____</p> <p>Owner Contact Phone Number</p> <p>_____</p> <p>Owner Contact email</p>	<p>_____</p> <p>Architect Name</p> <p>_____</p> <p>Architect Contact Person</p> <p>_____</p> <p>Architect Contact Phone Number</p> <p>_____</p> <p>Architect Contact email</p>	<p>_____</p> <p>Applicant Scope of Work</p> <p>_____</p> <p>Applicant's Original Contract Value</p> <p>_____</p> <p>Applicant's Final Contract Value</p>
<p>_____</p> <p>—</p>	<p>_____</p> <p>Owner Name</p> <p>_____</p> <p>Owner Contact Person</p> <p>_____</p> <p>Owner Contact Phone Number</p> <p>_____</p> <p>Owner Contact email</p>	<p>_____</p> <p>Architect Name</p> <p>_____</p> <p>Architect Contact Person</p> <p>_____</p> <p>Architect Contact Phone Number</p> <p>_____</p> <p>Architect Contact email</p>	<p>_____</p> <p>Applicant Scope of Work</p> <p>_____</p> <p>Applicant's Original Contract Value</p> <p>_____</p> <p>Applicant's Final Contract Value</p>
<p>_____</p> <p>—</p>	<p>_____</p> <p>Owner Name</p> <p>_____</p> <p>Owner Contact Person</p>	<p>_____</p> <p>Architect Name</p> <p>_____</p> <p>Architect Contact Person</p>	<p>_____</p> <p>Applicant Scope of Work</p> <p>_____</p> <p>Applicant's Original Contract Value</p>

	<hr/> Owner Contact Phone Number	<hr/> Architect Contact Phone Number	<hr/> Applicant's Final Contract Value
	<hr/> Owner Contact email	<hr/> Architect Contact email	

**7. References.** Complete the following to identify Applicant references.

DSA Inspectors References			
DSA Inspector Firm Name	Address	Contact Person	Contact information
_____	_____ (Street Address) _____	_____	_____ (Contact Phone Number) _____
	_____ (City, State and Zip Code)		_____ (Contact email)
_____	_____ (Street Address) _____	_____	_____ (Contact Phone Number) _____
	_____ (City, State and Zip Code)		_____ (Contact email)
_____	_____ (Street Address) _____	_____	_____ (Contact Phone Number) _____
	_____ (City, State and Zip Code)		_____ (Contact email)

Material Supplier References			
Material Supplier Name	Material Supplier Address	Material Supplier Contact Person	Material Supplier Contact information
_____	_____ (Street Address) _____	_____	_____ (Contact Phone Number) _____
	_____ (City, State and Zip Code)		_____ (Contact email)
_____	_____ (Street Address) _____	_____	_____ (Contact Phone Number) _____
	_____ (City, State and Zip Code)		_____ (Contact email)
_____	_____ (Street Address) _____	_____	_____ (Contact Phone Number) _____
	_____ (City, State and Zip Code)		_____ (Contact email)



<b>Public Agency Owners (California K-12 or Community College Owners Preferred)</b>			
<b>Owner Name</b>	<b>Owner Contact Person</b>	<b>Owner Address</b>	<b>Owner Contact information</b>
_____	_____	_____ (Street Address) _____ (City, State and Zip Code)	_____ (Contact Phone Number) _____ (Contact email)
_____	_____	_____ (Street Address) _____ (City, State and Zip Code)	_____ (Contact Phone Number) _____ (Contact email)
_____	_____	_____ (Street Address) _____ (City, State and Zip Code)	_____ (Contact Phone Number) _____ (Contact email)

<b>Architect References</b>			
<b>Architect Name</b>	<b>Architect Contact Person</b>	<b>Architect Address</b>	<b>Architect Contact information</b>
_____	_____	_____ (Street Address) _____ (City, State and Zip Code)	_____ (Contact Phone Number) _____ (Contact email)
_____	_____	_____ (Street Address) _____ (City, State and Zip Code)	_____ (Contact Phone Number) _____ (Contact email)
_____	_____	_____ (Street Address) _____ (City, State and Zip Code)	_____ (Contact Phone Number) _____ (Contact email)

**8. Essential Questions.** An Applicant will not be pre-qualified if the response to any of the following essential questions results in a "Not Qualified" designation.

- 8.1. The Applicant possesses a valid and currently in good standing California Contractors' license for the trade category(ies) for which the Applicant requests pre-qualification.  
 Yes       No (Not Qualified)
- 8.2. The Applicant is a DIR registered contractor.  
 Yes       No (Not Qualified)
- 8.3. Applicant maintains a commercial general liability insurance policy with a coverage amount of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate.  
 Yes       No (Not Qualified)
- 8.4. Applicant has a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code §3700.  
 Yes       No (Not Qualified)  
 Applicant is exempt from this requirement, because it has no employees
- 8.5. Applicant requests pre-qualification for asbestos abatement related work and the Applicant possesses a current and in good standing C-22 Contractors' License issued by the California Contractors' State License Board.  
 Yes       No (Not Qualified)  
 Not Applicable
- 8.6. Applicant requests pre-qualification for hazardous substance removal and the Applicant possess a current and in good standing HAZ-Hazardous Substance Removal Certification issued by the California Contractors' State License Board.  
 Yes       No (Not Qualified)  
 Not Applicable
- 8.7. Applicant has bonding capacity of at least Two Hundred Thousand Dollars (\$200,000) per project and One Million Dollars (\$1,000,000) in the aggregate for all projects.  
 Yes       No (Not Qualified)
- 8.8. Within the past twenty four (24) months, has the Applicant provided public works construction services under a direct contract with a public owner where the value of the construction services provided by the Applicant was greater than \$50,000?  
 Yes       No (Not Qualified)
- 8.9. The Applicant is ineligible or debarred from submitting bid proposals for public works projects or public works contracts pursuant Labor Code §1777.1 or Labor Code §1777.7.  
 Yes (Not Qualified)       No
- 8.10. Within the past five (5) years a public agency has determined that the Applicant or any predecessor to the Applicant, is not a "responsible" bidder for a public works project or a public works contract?  
 Yes (Not Qualified)       No
- 8.11. During the past five (5) years, the Applicant or any predecessor to the Applicant, or any of the equity owners of the Applicant been convicted of a federal or state crime involving fraud, theft, or any other act of dishonesty.

- Yes (Not Qualified)                       No
- 8.12. During the past five (5) years a Surety has completed any project or the Applicant's obligations under a construction contract.
- Yes (Not Qualified)                       No
- 8.13. During the past five (5) years the Applicant been declared in default under a construction contract to which the Applicant was a party.
- Yes (Not Qualified)                       No
- 8.14. The Applicant's Worker's Compensation Insurance prior five (5) year average Experience Modification Rating ("EMR") rating over the past five (5) years is more than 1.5.
- Yes (Not Qualified)                       No
- 8.15. The Applicant's Worker's Compensation Insurance current average Experience Modification Rating ("EMR") rating is more than 1.5.
- Yes (Not Qualified)                       No
- 8.16. CAL OSHA or OSHA has cited and assessed penalties against the Applicant for "serious," "willful" or "repeat" violations of its safety or health regulations in the past five (5) years?
- Yes (Not Qualified)                       No

**9. Asbestos Work; Hazardous Substance Removal Certifications.** Each Applicant must respond to Questions 9.1 and 9.2 even if the Applicant does not request pre-qualification for asbestos work or hazardous material substance removal work.

- 9.1. The Bidder possesses a current and in good standing ASB-Asbestos Certification issued by the California Contractors' State License Board.
- Yes     No
- 9.2. The Bidder possess a current and in good standing HAZ-Hazardous Substance Removal Certification issued by the California Contractors' State License Board.
- Yes     No

**10. Authority and Certification.** The undersigned is duly authorized to execute this Pre-Qualification Application under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Pre-Qualification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Pre-Qualification Application.

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The undersigned declares and certifies that the responses to this Pre-Qualification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Bidder will not be deemed qualified to participate in the District's Informal Bidding procedures.

Executed this \_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_.  
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**PRE-QUALIFICATION APPLICATION; INFORMAL BIDDING; UNIFORM CONSTRUCTION COST ACCOUNTING Public  
Contract Code §22030 et seq.; Exhibit A; Pre-Qualification Classifications  
For the 2016 Calendar Year**

Each Applicant must check each trade category for which the Applicant requests to be pre-qualified. An Applicant must be a California licensed contractor for the classification of Contractors' License required for each trade category for which pre-qualification is requested.

Applicant Name: \_\_\_\_\_

Qualification Requested; Trade Categories	Required California Contractors' License
<input type="checkbox"/> General Engineering	A General Engineering
<input type="checkbox"/> General Construction	B General Building
<input type="checkbox"/> Insulation and Acoustical	C-2 Insulation and Acoustical
<input type="checkbox"/> Boiler, Hot-Water Heating System Fitting	C-4 Boiler, Hot-Water Heating System Fitting
<input type="checkbox"/> Framing and Rough Carpentry	C-5 Framing and Rough Carpentry
<input type="checkbox"/> Cabinetry, Millwork, Finish Carpentry	C-6 Cabinet, Millwork, Finish Carpentry
<input type="checkbox"/> General Low Voltage Electrical	C-7 Low Voltage Electrical
<input type="checkbox"/> Telecommunications/ Data Cabling	C-7 Low Voltage Electrical
<input type="checkbox"/> Concrete Contractor	C-8 Concrete Contractor
<input type="checkbox"/> Drywall Contractor	C-9 Drywall Contractor
<input type="checkbox"/> General Electrical	C-10 Electrical
<input type="checkbox"/> Elevator Contractor	C-11 Elevator Contractor
<input type="checkbox"/> Earthwork/Paving	C-12 Earthwork and Paving
<input type="checkbox"/> Fence	C-13 Fencing
<input type="checkbox"/> Flooring	C-15 Floor and Flooring
<input type="checkbox"/> Fire Protection/Fire Alarms	C-16 Fire Protection
<input type="checkbox"/> Glass	C-17 Glazing
<input type="checkbox"/> HVAC	C-20 Warm-Air Heating and Air Conditioning
<input type="checkbox"/> Moving/Demolition	C-21 Building Moving/Demolition
<input type="checkbox"/> Asbestos Abatement	C-22 Asbestos
<input type="checkbox"/> Ornamental Metal Contractor	C-23 Ornamental Metal Contractor
<input type="checkbox"/> Landscaping/Irrigation	C-27 Landscaping
<input type="checkbox"/> Doors, Locks, Security	C-28 Lock and Security Equipment
<input type="checkbox"/> Masonry Contractor	C-29 Masonry Contractor
<input type="checkbox"/> Construction Zone Traffic Control	C-31 Construction Zone Traffic Control
<input type="checkbox"/> Parking Lot	C-32 Parking and Highway Improvement
<input type="checkbox"/> Painting	C-33 Painting and Decorating
<input type="checkbox"/> Pipeline	C-34 Pipeline
<input type="checkbox"/> Lathing and Plastering	C-35 Lathing and Plastering
<input type="checkbox"/> Plumbing	C-36 Plumbing
<input type="checkbox"/> Refrigeration	C-38 Refrigeration
<input type="checkbox"/> Roofing	C-39 Roofing
<input type="checkbox"/> Sanitation System	C-42 Sanitation System
<input type="checkbox"/> Sheet Metal	C-43 Sheet Metal
<input type="checkbox"/> Electrical Sign	C-45 Electrical Sign
<input type="checkbox"/> Solar	C-46 Solar
<input type="checkbox"/> General Manufactured Housing	C-47 General Manufactured Housing
<input type="checkbox"/> Reinforcing Steel	C-50 Reinforcing Steel
<input type="checkbox"/> Structural Steel	C-51 Structural Steel
<input type="checkbox"/> Swimming Pool	C-53 Swimming Pool
<input type="checkbox"/> Ceramic Tile	C-54 Tile
<input type="checkbox"/> Trenching	D-56 Trenching
<input type="checkbox"/> Hydro seed Spraying	D-59 Hydroseed Spraying
<input type="checkbox"/> Air and Water Balancing	D-62 Air and Water Balancing
<input type="checkbox"/> Construction Cleanup	D-63 Construction Cleanup
<input type="checkbox"/> Non-Specialized	D-64 Non-specialized
<input type="checkbox"/> Weatherization and Energy Conservation	D-65 Weatherization and Energy Conservation
<input type="checkbox"/> Asbestos-Related Work	ASB Asbestos Certification
<input type="checkbox"/> Hazardous Substance Removal	HAZ Hazardous Substance Removal Certification